

Night Course 2018 Students Study Guide

Date	Topic
Tue 13/03/2018	Introduction/ Income
Wed 14/03/2018	Deductions – Part 1
Tue 20/03/2018	Deductions – Part 2
Wed 21/03/2018	Depreciation
Tue 27/03/2018	Depreciation
Wed 28/03/2018	Motor Vehicle Expenses
Tue 03/04/2018	Motor Vehicle Expenses
Wed 04/04/2018	Tax Calculations, Medicare Levy and Adjustments
Tue 10/04/2018	Tax Offsets & Rebates Appearing on Return
Wed 11/04/2018	Practice Exam
Tue 17/04/2018	Review Practice Exam
Wed 18/04/2018	Midterm Exam - results will be emailed to students
Tue 24/04/2018	Review Midterm Exam
Wed 25/04/2018	Supplementary Income
Tue 01/05/2018	Supplementary Deductions
Wed 02/05/2018	Property Income & Expenses Part 1
Tue 08/05/2018	Property Income & Expenses Part 2
Wed 09/05/2018	Declarations, Penalties, PAYG & Special Circumstances
Tue 15/05/2018	Business & Professional – Labour Hire and PSI
Wed 16/05/2018	Business & Professional – Labour Hire and PSI
Tue 22/05/2018	Goods and Services Tax (GST)
Wed 23/05/2018	Practice Exam
Tue 29/05/2018	Review of Practice Exam
Wed 30/05/2018	Final Exam – results will be emailed to students along with offer of Interview times
Tue 05/06/2018	Review Final Exam
Mon 11 June 18 – Wed 13 June 18	Top Graduates Interviews
Mon 18 June 18 – Wed 21 June 18	Successful Applicants Policy and Procedure Training (Compulsory)
Fri 22 June 2018	Staff Pre-Season Meeting (Compulsory)

Recommendations

For you to receive the maximum benefit from this course, we suggest the following:

1. Read and complete exercises prior to commencement of each lesson.
2. Students are required to supply their own note paper, calculators, pens, pencils and highlighters.
3. Allow additional time at home – 1-3 hours a day for homework and review questions.

Assessment Weighting Mid Term (40%) Final Assessment (55%) Homework Completed (5%)

For successful completion of this course, students are required to obtain a minimum overall score of 85%.

NOTE: * THAT WHILE ALL CARE IS TAKEN TO ENSURE THAT THE DATES ON THIS GUIDE ARE CORRECT AND FINAL, THEY ARE STILL SUBJECT TO CHANGE ON SHORT NOTICE.

* NO CLASSES ARE HELD ON PUBLIC HOLIDAYS OR DURING SCHOOL HOLIDAYS