

Night Course 2017 Students Study Guide

Date	Topic
Tue 21/02/2017	Introduction & Enrolment / Income
Wed 22/02/2017	Deductions – Part 1
Tue 28/02/2017	Deductions – Part 2
Wed 01/03/2017	Depreciation – Part 1
Tue 07/03/2017	Depreciation – Part 2
Wed 08/03/2017	Motor Vehicle Expenses
Tue 14/03/2017	Motor Vehicle Expenses
Wed 15/03/2017	Tax Calculations, Medicare Levy and Adjustments
Tue 21/03/2017	Tax Offsets & Rebates Appearing on Return
Wed 22/03/2017	Review of chapters 1 to 7 and Role Play
Tue 28/03/2017	Practice Exam and review of Practice Exam
Wed 29/03/2017	Midterm Exam - results will be emailed to students
2 nd April to 18 th April 2017	School Holidays - NO CLASSES This time can be used to come into the Clontarf location to use our training computers
Tue 18/04/2017	Review Mid Term Exam & Supplementary Income – Part 1
Wed 19/04/2017	Supplementary Income – Part 2
Tue 25/04/2017	Supplementary Deductions
Wed 26/04/2017	Review, Question, Catch up
Tue 02/05/2017	Property Income & Expenses
Wed 03/05/2017	Property Income & Expenses
Tue 09/05/2017	Declarations, Penalties, PAYG & Special Circumstances
Wed 10/05/2017	Role Play
Tue 16/05/2017	Business & Professional – Labour Hire and PSI
Wed 17/05/2017	Business & Professional – Labour Hire and PSI
Tue 23/05/2017	Review of Chapters 9 – 12 and Role Play
Wed 24/05/2017	Practice Final Exam and Review of Practice Exam
Tue 30/05/2017	Practice Final Exam and Review of Practice Exam
Wed 31/05/2017	Final Exam – results will be emailed to students along with offer of Interview times
Tue 06/06/2017	Review Final Exam
Mon 12 June 17 – Wed 14 June 17	Top Graduates Interviews
Mon 19 June 17 – Wed 21 June 17	Successful Applicants Policy and Procedure Training (Compulsory)
Fri 23 June 2017	Staff Pre-Season Meeting (Compulsory)

Recommendations

For you to receive the maximum benefit from this course, we suggest the following:

1. Read and complete exercises prior to commencement of each lesson.
2. Students are required to supply their own notepaper, calculators, pens, pencils and highlighters.
3. Allow additional time at home – 1-3 hours a day for homework and review questions.

Assessment Weighting

Mid Term (40%)

Final Assessment (55%)

Homework Completed (5%)

For successful completion of this course, students are required to obtain a minimum overall score of 85%.

NOTE: * THAT WHILE ALL CARE IS TAKEN TO ENSURE THAT THE DATES ON THIS GUIDE ARE CORRECT AND FINAL, THEY ARE STILL SUBJECT TO CHANGE ON SHORT NOTICE.

* NO CLASSES ARE HELD ON PUBLIC HOLIDAYS OR DURING SCHOOL HOLIDAYS